

1330 Rhawn Street, Philadelphia, PA 19111-2899 P: 215.742.5100 F: 215.742.5200 www.taconyacademy.org

ARRIVAL PROCEDURES

MORNING CARE

1. Students who attend the Morning Care program may be dropped off at 7:00am on the Star Light Patio.
2. Morning Care program will be held in the cafeteria.

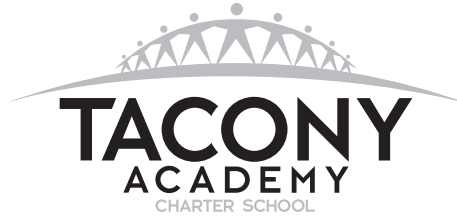
KINDERGARTEN

1. Students who are not attending Morning Care may not be dropped off before 8:15am **(No Supervision before this time).**
2. Parents will park in the designated visitors parking area.
3. Parents will walk the students to the Star Light Patio using the designated crosswalk.
4. Students will line up according to class.
5. Teachers will escort students to class using the Kindergarten wing.
6. Two staff members will be on duty to assist with arrival.
7. In case of inclement weather, students will line up in the cafeteria.

1ST TO 4TH GRADES

1. Buses will arrive at 8:15 am and pull into the bus lane to disembark children.
3. Students will line up according to class.
4. Teachers will escort students to class using the Apollo or Enterprise entrance.
5. Staff members will be on duty to assist with bus arrival.
6. In case of inclement weather, students will line up in the gym.

FOR THE SAFETY OF ALL STUDENTS, PLEASE FOLLOW THE INSTRUCTIONS OF ALL SCHOOL PERSONNEL.



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DISMISSAL PROCEDURES

KINDERGARTEN

1. Parents will park in the designated visitors parking area.
2. Kindergarten students will line up on the Star Light Patio. Students will wait with their teacher until a parent/guardian arrives.
3. Parents will not be permitted to stand/wait on the Star Light Patio. Students will be escorted to their parent/guardian.

1ST TO 4TH GRADES

1. Teachers will walk students to the gym for dismissal.
2. Bus students will line up according to which bus they ride and walkers will wait with their teacher.
3. Bus students will be dismissed through the Apollo exit.
4. Walkers will be dismissed through the Enterprise exit after all bus students have been dismissed.
5. Staff members will monitor students until they board their buses.

AFTER CARE

1. Kindergarten students who attend the After Care program will wait in the cafeteria with their teacher.
2. First to Fourth grade students who attend the After Care program will be escorted to the Library by a staff member.

FOR THE SAFETY OF ALL STUDENTS, PLEASE FOLLOW THE INSTRUCTIONS OF ALL SCHOOL PERSONNEL.